

**ST. ANDREWS  
18-HOLE LADIES GOLF ASSOCIATION  
CONSTITUTION**

**ARTICLE I**

The name of this club shall be: St. Andrews 18-Hole Golf Association.

**ARTICLE II**

The object of the St. Andrews 18-Hole Golf Association shall be to promote athletic sports, particularly golf, in the City of Overland Park, Kansas.

**ARTICLE III**

The business affairs and property of the St. Andrews 18-Hole Golf Association shall be under the control and management of a Board of Directors.

The Board of Directors shall consist of the officers all to be elected by the Association.

**ARTICLE IV**

The officers shall be: a President, a Vice-President, a Secretary, a Treasurer, and the Pairings Chairperson, who shall be elected each year to take office at the end of the season.

**ARTICLE V**

Amendments to this Constitution may be made at any regular or special meeting of the Association by a two-thirds majority vote of the members attending, provided that such amendment to be voted on shall have been approved by the Board of Directors and notice of such amendment has been given to all members fifteen (15) days before such meeting by e-mail or phone call.

The bylaws shall provide for regular and special meetings of the Board of Directors and of the Association; shall provide for committees, which shall fix tournament fees and dues; and shall specify the duties of officers and of the Board of Directors.

Amendments to the bylaws may be made by the Association at any regular or special meeting by a majority vote of members attending, providing fifteen (15) days' notice shall be given to all members by e-mail or phone call.

**ARTICLE VI**

A quorum of any regular or special meeting of the Association shall consist of 25% of its membership.

**ARTICLE VII**

The Golf Professional and the Manager of Golf Course Operations shall serve on all committees in an advisory capacity.

**ARTICLE VIII**

The City of Overland Park shall not be held liable for any debts incurred by the St. Andrews 18-Hole Golf Association or its membership.

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March 2019

**ST. ANDREWS  
18-HOLE LADIES GOLF ASSOCIATION  
BY-LAWS**

**BOARD OF DIRECTORS**

The Board of Directors shall meet at such time and place as designated by the President and three day's notice shall be given to all members of the Board. Any three members of the Board of Directors may call a meeting. Each officer shall have one vote per position.

Four Board members shall constitute a quorum and the action of the majority present shall be the action of the Board.

The power and duties of the Board of Directors shall be:

To fill vacancies in its membership. To appoint chairpersons of standing and special committees. To have the option to approve or disapprove the membership of standing or special committees as appointed by their chairperson. To authorize purchase of supplies for the operation of its Association.

**MEMBERSHIP**

Any person over the age of eighteen (18) who is an Overland Park Patron and who has paid Association fees shall be recognized as a member of the St. Andrews 18-Hole Golf Association.

The St. Andrews 18-Hole Golf Association will not discriminate against any player because of race, ethnicity, physical handicap/medical condition, religion, or level of play.

**DUES AND FEES**

Dues and fees for tournaments, meeting, and special events shall be established by the Board of Directors annually for all events in the upcoming year. No additional fees or dues shall be levied for membership. Dues may be used for a memorial donation in the amount of \$25.00 to a golf program chosen by the board in the event of a death of a member.

**MEETINGS**

The annual meeting of the Board Members shall be held at a place designated by the President.

The President may call a special meeting of the Association.

At the request of ten members, the President must call a special meeting of the Association.

At special meetings, no business shall be transacted except that for which the special meeting was called.

Five (5) days notice of special meetings, including the purpose of the call, shall be given to all members by e-mail or phone.

**ELECTION OF OFFICERS**

The President shall appoint a nominating committee consisting of three (3) members of the Board and two (2) members outside of the Board, who shall prepare a list of officers for nomination.

The slate shall be posted on the league bulletin board two weeks prior to the election. This posting shall state that other nominations may be made to the nominating committee by electronic or postal mail, up to two days before the election. These names shall be included in the electronic ballot.

Voting for the officers will be conducted either electronically or by manual ballot. An electronic ballot will be e-mailed to those members with an e-mail address. Manual ballots will be given only to those members without an e-mail address. The voting window will be open for a one week period. Only one vote per member will be permitted.

The candidates receiving the largest number of votes shall be declared elected and shall assume their duties at the end of the season.

## **POWERS AND DUTIES OF OFFICERS**

The President of the Association shall be the Chairperson of the Board of Directors and shall perform the duties of a Chairperson in both bodies.

The Vice-President shall be an ex-officio member of all committees, be responsible for the roster and act in the absence of the President.

The Secretary shall keep records of the meetings of the Association and of the Board of Directors, issue calls for meetings of the Association and Board of Directors, keep the roll at the Board of Directors meetings, record attendance at the Association meetings, and any other duties as directed by the President.

The Treasurer shall hold all moneys of the Association in an Overland Park, Kansas, bank as agreed upon by the Board of Directors; make all disbursements of the Association by checks or upon the order of the Board of Directors. The checks are to be signed by the Treasurer or the President.

The Pairings Chairperson is responsible for preparing sign-up sheets, setting tee times, assigning players to tee times and posting tee sheets.

## **COMMITTEES**

The chairperson of each committee shall be appointed by the Board of Directors and shall serve for one (1) year.

The powers of each committee shall be vested in its chairperson; appeals from decisions shall be made to the Board of Directors.

Other committees may be established by the Board of Directors as deemed necessary.

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Revised 2019